

Northridge Elementary School – PAC Meeting Minutes – October 4, 2023

Members present meeting: Robyn Heath, Lindsay Plumb, Lindsay Swan, Kerry-Lynn Weatherhead, Melanie Heidorn, Alissa La Faver, Danielle Eeuwes. Cheryl, Julia Daly, & Megan McConnell.

6:36pm Meeting is Called to order – Land acknowledgment

	Topic	Discussions/Updates	Resolutions/Tasks
1	Executive Summary – Lindsay Plumb		Northridge.pac.info@gmail.com
1a	Previous Minutes – September 6, 2023	<ul style="list-style-type: none">December minutes have not been completed yet.	<ul style="list-style-type: none">Motion to accept the September minutes made by Robyn and seconded by Kerry-Lynn, passed unanimously
1b	Land acknowledgement	<ul style="list-style-type: none">	<ul style="list-style-type: none">Discussed creating a PAC land acknowledgement and passing the opportunity around to say it at each meeting.
2	Administration Update – Lindsay Swan		
2a	Class Composition	<ul style="list-style-type: none">	<ul style="list-style-type: none">Ms Wilson & Mrs Tebo have been hired as the teachers.14 divisions were created to have more classes within compliance for the rules.Students are being added to the school due to other schools being full.
2b	Careers Department	<ul style="list-style-type: none">	<ul style="list-style-type: none">Tools truck is coming to support two classes to build some projects.The classes that will get to participate will be chosen randomly.
2c	Career Day	<ul style="list-style-type: none">	<ul style="list-style-type: none">Will be hosted for Grades 3 to 5 students.Guess my career theme

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			<ul style="list-style-type: none"> • Breaking down stereotypes of careers planning it for the spring.
2d	Diving	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Hosted by the Commonwealth games legacy fund to host diving lessons for the grade 2 students at the school.
2e	Facilities Requests	<ul style="list-style-type: none"> • Split rail fencing quote • Wheelchair door opener button • Sign 	<ul style="list-style-type: none"> • Lindsay Swan has put in the requests for the items the PAC is inquiring about. She will follow up on the status of the requests.
2f	Feed the futures	<ul style="list-style-type: none"> • 27k meant to feed families. 	<ul style="list-style-type: none"> • Will use this to provide snacks, fruit, hot lunch, and Walmart GCs. Looking for ideas for other ways to use this fund.
2g	Class lists	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Parent email list will be sent out to each class from Katie Diamond. Lindsay Plumb requested that PAC is cc'd on those emails.
	General		
3a	Treasurer Report	<p>Current Balances:</p> <ul style="list-style-type: none"> • Chequing: \$12,551.69 • Savings: \$0 • Hot lunch money (chequing 2): \$2454.80 • Gaming: \$19,114 • PAC gaming grant has been approved for \$5360 and will be coming soon (receive \$20 per student) 	<ul style="list-style-type: none"> • Please refer to the treasurer report for additional details.
4	Facebook Groups	<ul style="list-style-type: none"> • Northridge Families (parent, guardian, or caregiver group) – families can connect and discuss what they want 	<ul style="list-style-type: none"> • Families can join the Northridge Facebook groups to stay connected with the Northridge community.

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		<ul style="list-style-type: none"> Northridge Elementary School PAC page – information shared from the PAC to the school community 	
5	Fundraising Committee	<ul style="list-style-type: none"> Email any questions or concerns to: Northridge.pac.fundraising@gmail.com Back to school BBQ: went well and heard positive reviews (had two lines one with the square and one with cash). Chris Palaster is planning on getting us a new BBQ. Possible look at a BBQ that can be used just for the veggie items Halloween Dance – October 27, concession, pizza, separate spot for people to get water, pizza can be bought just in the pizza room Board game night – November 17 – will order more pizza (can purchase more and then sell it back to the school for the feed the futures fund - Mel can then send an invoice to Katie D) Fall raffle – doing it a bit earlier this year Art Cards – have been set up and the blank ones will be arriving at the school soon. We need a teacher to be a liaison for the cards. Purdy's has been set up (delivered around Dec 8) Floral has been set up (Delivered around Dec 8) 	<ul style="list-style-type: none"> Possibility of sending home an envelope to support families sending in Country Grocer receipts. Flyer for the families for the info on the ongoing fundraisers and the seasonal ones Fun fair – Mel project manager, Megan food, Joanne volunteers, (TBD) games/inflatables, (TBD) raffle classroom baskets, (TBD) 50/50, (TBD) advertising, Danielle other entertainment, (TBD) set up, (TBD) clean up, Robyn wristbands, and (TBD) concession. Look at having the tip option at the fun fair or food buying options. Megan can donate the wrapping for the classroom baskets. Lindsay Swan will inquire to find a teacher liaison for art cards.
6	Hot Lunch Committee	<ul style="list-style-type: none"> Opportunity kids are ordering through paper forms and are added into the system to receive their food at the same time as the class versus being a separate division. 	<ul style="list-style-type: none"> October 6 is the first hot lunch day.

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7	VCPAC Update	<ul style="list-style-type: none"> Meetings were held the second Tuesday of the month and there is still a zoom option to attend the meetings. 	<ul style="list-style-type: none"> Kerry-Lynn can possibly do it if the meetings are still available on zoom.
8	School Merchandise	<ul style="list-style-type: none"> Email any questions or orders to: northridge.pac.merchandise@gmail.com 	<ul style="list-style-type: none"> Grade 5 hoodies will be available for sizing soon. Expect them to be delivered by Christmas School store is set up online and orders are due at the end of October.
9	Naturescape/ Outdoor Playground	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Outdoor classroom is still wanted but not sure we have the bandwidth to follow up with the district. Cheryl offered to help Lindsay Plumb. Daielle will follow up with Karin Kwan trustee to see if the outdoor classroom has been discussed at the board meetings.
10	Shelter	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Benches have been ordered.
11	Healthy Schools Update	<ul style="list-style-type: none"> Email any questions or concerns to: northridge.healthyschools@gmail.com 	<ul style="list-style-type: none"> Julia to send Lindsay Swan a request for mulch for her to submit to the district. PISE has offered a program free of charge. Sarah Edmonds is working with Lindsay Swan to organize. Indigenous signage for the garden and trees was discussed. Julia will research costs, materials, and an artist. Discussed ways to integrate this space into teaching, maybe create a team, use the Wolf. Discussed encouraging the teachers to use our trails and forests, Lindsay Swan to connect with McKenzie Elementary to learn what they do.

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12	Parent Partners	•	• See above
13	Parent Education	•	• SOGI123, anti-racism, neurodiversity, sexual health, gender-inclusivity. Kerry, Lindsay Swan, and Cheryl offered to look into speakers and send info to Lindsay Plumb.
14	Teacher Requests	<p>OT/PT requests</p> <ul style="list-style-type: none"> request to purchase crash pad, success balls, and scooter boards ~\$680 before tax and shipping. <p>Technology iPad requests:</p> <ul style="list-style-type: none"> Tanya Buckham request for 20 iPads and 20 iPad cases 	<ul style="list-style-type: none"> Mel made a motion and Megan seconded to spend up to \$850 on the equipment requested from the OT/PT - all in favor the motion passes Danielle will purchase the supplies. Robyn made a motion to purchase 20 regular sized iPads and cases and Danielle seconded it – all in favor the motion passes. Lindsay Swan to coordinate with Tanya to send an invoice to PAC for 20 regular size iPads and 20 iPad cases.
15	School Photos	•	• Lindsay Plumb to confirm pricing and details about class pictures with Stephanie Raymond.
16	Fun Fair	•	• Tentatively plan for May 31 if enough people volunteer to lead a section of the fun fair tasks.
17	PAC meetings	•	• Will try hybrid meetings to allow more parents to participate. Cheryl might have a conference microphone to donate.
Outstanding Tasks from Previous Meetings			
		•	• None discussed
	Time of next meeting	• November 1, 2023 at 6:30pm in the school library.	

Meeting adjourned at 8:40pm

Meeting Notes Submitted by Danielle Eeuwes & Lindsay Plumb